



#ATEPI Oct 26-28

# ATE

2022

## PRINCIPAL INVESTIGATORS' CONFERENCE

Reconnecting & Advancing  
the Skilled Technical Workforce



OMNI SHOREHAM HOTEL | WASHINGTON, D.C.

### ATE CONFERENCE IN-PERSON EVENT

October 26-28, 2022

### ATE CONFERENCE VIRTUAL COMPONENT

ATE Connects Virtual Kick-Off  
October 20 & 21, 2022, 4:00-5:30 p.m. EDT

Post-Conference Virtual Track  
November 4, 1:00-4:00 p.m. EDT

### CALL FOR SESSIONS

ATE Projects and Centers are invited to submit proposals to conduct sessions as part of the agenda for the 2022 ATE Conference. This Call for Sessions includes session submission information for the in-person ATE Conference taking place on October 26-28, 2022, at the Omni Shoreham Hotel in Washington, D.C. and for a virtual track offering taking place on Friday, November 4 from 1:00-4:00 p.m. EDT. Please see the conference website for further information and to submit a session by the deadline of **August 31, 2022**.

### CONFERENCE REGISTRATION IN-PERSON EVENT

All conference participants are directed to register online for the ATE Conference through the event website at [www.ATEPIConference.com](http://www.ATEPIConference.com) by the deadline of **September 28, 2022**. Note: If you are registering for the in-person event, you will automatically be registered for the virtual conference component. For information on registering only for the virtual conference component, refer to that section on the following page.

#### ATE Projects

Each ATE project will receive **two** complimentary registrations for the in-person event. Projects may also bring up to three additional people, each of whom must pay a \$500 registration fee. ATE projects may register up to a maximum of five people to attend the in-person conference. For the purposes of this invitation, an ATE project is an active award with an award date of FY2019 or later. Please note that renewals or extension of a previous grant count as only one project.

#### ATE Centers

Each ATE center will receive **two** complimentary registrations for the in-person event. Centers may also bring up to six additional people, each of whom must pay a \$500 registration fee. ATE centers may register up to a maximum of eight people to attend the in-person conference. For the purposes of this invitation, an ATE Center is an active award with an award date of FY2018 or later. Please note that institutions that have both a resource and a national center award will count as only one center. Renewals or extensions of a previous grant also only count as one center.

#### Multiple ATE Grants

Colleges or institutions with three or more active ATE project or center grants can register up to a maximum of 15 people to attend the in-person conference. Multiple projects or centers will receive a maximum of five complimentary registrations for the in-person event. They may also bring up to ten additional team members, each of whom must pay a \$500 registration fee.

## IMPORTANT DEADLINES

Call for Sessions  
**August 31, 2022**

Student Application Submission  
**September 13, 2022**

ATE Connects Submission *\*required\**  
**September 23, 2022**

Conference Registration  
In-Person Event  
**September 28, 2022**

Hotel Reservations  
In-Person Event  
**September 28, 2022**

ATE Conference Orientation Webinar  
**October 7, 2022**

Conference Registration  
Virtual Track  
**October 19, 2022**

## CONFERENCE REGISTRATION IN PERSON EVENT (CONTINUED)

### ATE Projects & Centers that are Recently Expired or in No-Cost Extensions

ATE projects and centers funded in FY2018 or later that have recently expired or are in no-cost extensions may be invited to attend the in-person event as space permits. Invited projects and centers can bring up to two people to attend the in-person conference, each of whom must pay a \$500 registration fee. This invitation applies only to projects and centers that do not have an active or more recently funded award.

### Registration Substitution and Cancellation Policy

All participant registrations that require payment are responsible for their registration fees if they do not cancel and do not attend the conference. Participant substitutions can be made at any time prior to the start of the event by emailing [ate@aacc.nche.edu](mailto:ate@aacc.nche.edu). Refunds minus a \$50 cancellation fee will be made after the conference for cancellations received in writing by Friday, October 14, 2022. No refunds will be issued for cancellations received after October 14, 2022, unless authorized in writing by AACC.

### Code of Conduct Policy

By registering for the ATE Conference, you agree to abide by the Event Code of Conduct as outlined on the conference website.

### Health & Safety

For the health and safety of conference attendees, all participants, speakers, and staff will be required to provide proof of vaccination, or a copy of a negative PCR COVID-19 test result taken within 72 hours of arrival in Washington, D.C. to attend the ATE Conference. AACC will use the app 42Chat to facilitate the submission and validation process.

AACC reserves the right to modify these protocols at any time in order to protect the health and safety of attendees and to ensure compliance with Centers for Disease Control and Prevention (CDC) guidelines, federal, state, and local laws, and event venue requirements. See the conference website for updates.

## HOTEL & TRAVEL INFORMATION IN-PERSON EVENT

**Lodging:** The conference will be held at the Omni Shoreham Hotel, 2500 Calvert Street, NW, Washington, DC. All participants are responsible for making their own hotel reservations. The hotel room block is limited to registered ATE Conference participants. You will receive a hyperlink to make your hotel reservation in your conference registration confirmation email once your registration is complete. Hotel reservations will not be accepted by phone.

Please note that you will need to provide a credit card number to guarantee your room and cover any incidental fees accrued during your stay. Please be sure to register for the conference and make your own hotel reservations through the link provided in your conference registration confirmation email before **Wednesday, September 28**. If reservations are not made by September 28, you will be responsible for any difference in room costs.

**Hotel Costs:** AACC will cover lodging expenses for designated participants: two rooms for projects and two rooms for centers for the nights of **October 26 and 27**. Colleges or institutions with three or more ATE grants will receive lodging expenses for a total of five rooms for the nights of October 26 and 27.

**Please note that all participants are required to make their own hotel reservations through the link provided in their conference registration confirmation email; and complimentary rooms will be assigned to the master account following the September 28 cut-off date.**

**Rooms covered by AACC will be billed to the master account following the September 28 cut-off date; but incidental expenses are the responsibility of the attendees.**

**Hotel Costs and Designated Participants:** The participants that register as complimentary on a grant (two for projects and two for centers) will automatically have the cost of their hotel rooms for the nights of October 26 and October 27 charged to the AACC master account. If a project or center would like to assign their complimentary room nights to individuals that are not receiving the complimentary registrations as part of their grants, please email that request to [ate@aacc.nche.edu](mailto:ate@aacc.nche.edu) by September 28 so AACC can properly code the hotel reservation list.

**Additional Room Costs:** The cost of additional rooms (reserved by September 28) is \$273.00 (single/double) plus tax and will be billed to the individual. Meeting participants who would like to come early or stay late may do so and pay the cost of additional room nights at the rate of \$273.00. The hotel will honor this room rate three days prior and three days after the conference dates subject to availability.

**Travel: All attendees are responsible for their own travel arrangements.**

The closest airport to the hotel is the Washington Reagan National Airport (DCA), which is accessible by the Washington Metrorail system. The Omni Shoreham is conveniently located one block south of the Woodley Park Station on the red line of the Metrorail. Other area airports include Baltimore-Washington International (BWI) or Washington Dulles (IAD). For information on taxi and shuttle service from area airports, please see the conference website.

**Conference Meals:** The following meals will be provided at the conference.

Wednesday, October 26	Dinner
Thursday, October 27	Breakfast, lunch, light evening reception
Friday, October 28	Breakfast

## CONFERENCE REGISTRATION VIRTUAL PARTICIPATION ONLY

All participants that register for the in-person event will automatically be registered for the ATE Conference virtual component.

If you and/or members of your team are only planning to attend the virtual component, please see the information below pertaining to registration. Virtual conference session attendance is primarily limited to the principal investigator, co-principal investigators, and team members of ATE-funded projects and centers. Additional attendees may register for the virtual conference component through association with an ATE project or center team.

**ATE Projects - Virtual Component Registration Only:** ATE projects may register up to a maximum of five people to attend the virtual ATE Conference component. Each ATE project will receive five complimentary registrations for the virtual conference component courtesy of NSF ATE. For the purposes of this invitation, renewals or extensions of a previous grant count as only one project.

**ATE Centers - Virtual Component Registration Only:** ATE centers may register up to a maximum of eight people to attend the virtual ATE Conference component. Each ATE center will receive eight complimentary registrations for the virtual conference component courtesy of NSF ATE. For the purposes of this invitation, renewals or extensions of a previous grant count as only one center.

**ATE Projects and Centers in No-Cost Extensions/Recently Expired Grants - Virtual Component Registration Only:** Invited projects and centers in no-cost extensions or those that have recently expired can have a maximum of two people participate in the virtual ATE Conference component and will receive two complimentary registrations courtesy of NSF ATE.

## Conference Registration and Grant Numbers

To register for the ATE Conference (whether planning to attend the in-person event or only the virtual component), you will need your ATE Grant Number. If your institution has more than one grant, please consult with your team members to determine who should register under which grant. AACC has coded a set number of spots per grant in the online registration system so each participant must register with a grant number. For NSF ATE award number look-up, please consult NSF's awards database by using the Advanced Search Function and entering "7412" into the Element Code box to restrict your search to the ATE program.

## PRE-CONFERENCE WORKSHOPS WEDNESDAY, OCTOBER 26

The ATE Conference will offer optional in-person Pre-Conference Workshops on Wednesday, October 26. The Getting Started Workshop for New Grantees is offered complimentary, but advance registration is required. All other workshops require advance registration and a \$50 fee. Workshop registration is available on a first-come, first-served basis until the workshop is full. Please see the conference website for workshop descriptions and further information.

- **Workshop A:**  
**Getting Started for New Grantees**  
1:00–4:00 p.m.  
Registration Fee: Complimentary; but advance registration required
- **Workshop B:**  
**Tools for Adopting the Framework for a Cross-Disciplinary STEM Core**  
1:00–4:00 p.m.  
Registration Fee: \$50
- **Workshop C:**  
**Culturally Responsive Teaching & Learning—How to Infuse DEI Across the STEM Curriculum**  
1:00–4:00 p.m.  
Registration Fee: \$50
- **Workshop D:**  
**Critical Friends—Strengthening and Sustaining Industry Partnerships**  
1:00–4:00 p.m.  
Registration Fee: \$50
- **Workshop E:**  
**Engaging Intentionally with Diversity, Equity, & Inclusion in your ATE Evaluation**  
1:00–5:00 p.m.  
Registration Fee: \$50

## ATE CONNECTS REQUIRED PARTICIPATION

All ATE projects and centers are required to submit materials for inclusion in ATE Connects as part of the 2022 ATE Conference.

ATE Connects is a key component of the conference and offers ATE projects and centers the opportunity to network and connect with conference participants, explore the ATE community, and engage in the sharing of information, resources, and materials related to their programs. ATE Connects consists of two virtual kick-off events on October 20 and 21 and two in-person conversation and networking sessions on October 27.

For those attending the in-person ATE Conference, the ATE Connects Virtual Kick-Off serves as an introduction to the community to help participants maximize their time at the conference. For those unable to attend the in-person conference, ATE Connects provides an opportunity for virtual engagement and networking.

## ATE CONNECTS KICK-OFF VIRTUAL EVENTS

*(Materials Submission Required of ATE PIs)*

Grouped by eight STEM areas of focus, attendees are strongly encouraged to explore ATE project and center materials, join in chat conversations, jump into Zoom meetings, and direct message with fellow ATE PIs.

- **Thursday, October 20, 4:00–5:30 p.m. (EDT)**  
Discipline Areas Featured: Advanced Manufacturing, Agricultural and Environmental, Engineering, and Micro and Nanotechnologies.
- **Friday, October 21, 4:00–5:30 (EDT)**  
Discipline Areas Featured: Biological and Chemical, General Advanced Technological Education, Information and Security, Targeted Research

### ATE Connects Virtual Event Materials Submission – Required

ATE Connects materials should be designed to provide a brief overview of your project or center goals, and highlight a few promising practices, tools, strategies, or solutions that your ATE project or center has to offer or plans to develop, which could be adapted or utilized by others in the ATE community.

To engage in information-sharing, ATE projects and centers are asked to prepare and submit the following materials:

- A one-page handout in PDF format that provides a project or center overview and impact data (Required, max file size 5MB)
- Up to four additional handouts in PDF format that share key resources, strategies, or tools coming out of your project or center of most relevance to sharing with the ATE community. (Optional, max file size per file 10MB)

**Note:** There is no video or media file upload for this year's conference.

As part of the ATE Connects submission process, each grant will also be asked to provide contact information, an abstract describing their project or center, and a project/center website URL.

## ATE Conference Orientation Webinar – Friday, October 7

AACC will host an ATE Conference Orientation Webinar designed for all conference attendees. The webinar will provide an orientation to 2022 ATE Conference including an overview of the agenda for the in-person event and the virtual component, the platform for the virtual component, and ways to network and maximize engagement online and in-person. The webinar is scheduled on Friday, October 7 from 1:00–2:00 p.m., EDT. To register for the webinar, please see the conference website.



## ATE CONNECTS IN-PERSON

*(Optional for participants attending the in-person conference)*

When submitting ATE Connects materials, each project and center has the option of indicating their preference for participating in the face-to-face ATE Connects networking sessions being held on Thursday, October 27.

As part of the in-person ATE Conference, there will be time dedicated on the agenda to ATE Connects, which will be divided into two networking and information sharing sessions. Each project and center that signs up to participate will be assigned to a "conversation hub," which includes a café-style table, two chairs, a poster stand that fits a 22x28 poster or graphic, and two holders that fit 8 1/2 by 11 handouts/materials.

Projects and centers will be assigned space for one of two ATE Connects sessions and grouped by discipline area as outlined below:

- **ATE Connects Session 1:**  
**Thursday, October 27, 10:30 a.m.-12:15 p.m.**  
Advanced Manufacturing, Agricultural and Environmental, Engineering, and Micro and Nanotechnologies
- **ATE Connects Session 2:**  
**Thursday, October 27, 3:45-5:30 p.m.**  
Biological and Chemical, General Advanced Technological Education, Information and Security, Targeted Research

For full details on ATE Connects including materials preparation and submission, and options for poster/graphics printing through AACC's vendor, please see the event website.

### ATE Connects & First-Time ATE Grantees

NSF asks all first-time ATE grantees awarded in FY22 to prepare a one-page handout for sharing purposes for the virtual ATE Connects Kick-Off event. Detailed information on preparing a one-page handout is provided on the conference website. For the in-person conference, first-time ATE grantees are not expected to host an ATE Connects "conversation hub"—and are asked to focus on attending and networking with other projects and centers during these sessions.



## STUDENT/ALUMNI PARTICIPATION IN-PERSON ATE CONFERENCE

Each project or center may nominate up to two students or recent alumni to attend the in-person 2022 ATE Conference being held on October 26-28, 2022. Students may apply by the deadline of **Tuesday, September 13, 2022**.

A review committee will evaluate the applications received and select up to 60 students to participate in the event. AACC will notify these individuals by COB on Thursday, September 15.

If your nominee is chosen, AACC will provide them with complimentary conference registration and lodging for two nights on October 26 and 27, 2022. Your institution is expected to cover student transportation costs to and from the conference.

Students/alumni selected to attend the ATE Conference are required to:

- participate in a student orientation webinar on Tuesday, September 20, 6:00-6:30 p.m. (EDT) or view the recorded version of the webinar on AACC's website prior to attending the conference;
- participate in a student poster session on Wednesday, October 26 from 7:30-9:00 p.m.;
- participate in a student/industry engagement session on Thursday, October 27 (time TBD);
- participate in a student/alumni recognition breakfast on Friday, October 28 from 7:30-8:45 a.m.

Students/alumni who have attended past in-person ATE Conferences have enjoyed the opportunity to share information about their programs of study and career paths with conference attendees. Students/alumni are expected to prepare a poster and participate in a student poster session on October 26. Specific guidelines for student/alumni poster session preparation will be sent out with acceptance notifications.

To provide an overview of the ATE Conference and to share further information about student participation, AACC will host a "Student/Alumni Orientation Webinar" on **Tuesday, September 20, 2022 from 6:00-6:30 p.m. EDT**. This webinar will also be available to view and download on the AACC website following its air date. Further information on the webinar, including access instructions, will be distributed with the student acceptance notifications.

Please alert your project team members about this opportunity for students/alumni and encourage someone who has been affected by your ATE project or center to apply. Individuals selected through this application process do not count toward the maximum number of people a project or center can have participate in the conference.

**Note:** Students and recent alumni are also welcome to attend the virtual ATE Connects Kick-Off and the November 4 virtual conference track—though there are no student-specific virtual sessions or programming.

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